



Sample Coach/Parent Meeting Agenda



Welcomes and Introduction

5 minutes

- Coach's introduction and background (as athlete, coach and parent)
- Goals and Objectives for the season

Team Philosophy

10 minutes

- Develop expectations for athletes and parents respectively.
- Develop strategies to become successful.
- Explain policies for playing time, missing practices, etc.
- Ensure that parents have practice and game schedules

Logistics for Season

10 minutes

- List equipment all athletes should have
- Explain any additional costs (snacks, etc.)
- Develop and share a parent directory
- Ask for volunteers for the following (as needed)
 - Snack Coordinator
 - Carpool Arranger
 - Parent liaison

Closing

10 minutes

- Confirm all parent contact information
- Answer questions parents may have
- Reiterate teams goals and expectations
- Set the tone for a positive season